

**MINUTES OF THE MEETING OF THE RECREATION & AMENITIES COMMITTEE OF  
MARTLESHAM PARISH COUNCIL HELD ON 8<sup>th</sup> NOVEMBER 2023**

**Present:** Mr L Burrows (ex officio), Mrs H Davey (Committee), Mr M Irwin (ex officio), Mr I O'Brien Baker (Chairman).

There were no members of the public present.

**In attendance:** Mrs Diane Linsley (Clerk).

**1. Apologies:** Mrs J Hall, Mr R Staines.

**2. Declarations of Interest**

2.1 Disclosable Pecuniary Interest (DPI): None declared.

2.2 Local non-Pecuniary Interest (LNPI): None declared.

**3. Actions from last Meeting**

Ongoing.

**4. PUBLIC FORUM**

4.1 To allow members of the public to address business on the agenda

No issues raised.

4.2 Any issues raised by the public

Mrs Davey explained that she had obtained a free hedgehog box from the Suffolk Coasts & Heath AONB team and suggested that the PC hold a quiz to find a suitable garden for it to be placed. The quiz, composed of questions relating to the welfare of hedgehogs, would be circulated via social media and on the Council's website. The deadline for entries would be the end of November.

The Committee were supportive of having a quiz to find a suitable location for the hedgehog box. **Agreed.**

**5. Finance**

5.1 Pending expenditure CP filed in the office together with the minutes.

There was no pending expenditure report. The October land maintenance invoice was delayed due to computer issues experienced by the contractor.

The Clerk circulated the payments made between meetings report.

**DECISION R2023/11a:** To ratify payments between meetings. **Agreed.**

5.2 Budget 2024/25 CPs filed in the office together with the minutes.

Each budget and earmarked reserve heading on the spreadsheet was considered in turn.

**DECISION R2023/11b:** To create a new budget heading 'Water supplies/standpipes'. **Agreed.**

It was noted that Anglian Water started their work to supply water to the Recreation Ground on 6<sup>th</sup> November and completed the works on 8<sup>th</sup> November.

The land maintenance contractor to fix a hosepipe and quarter turn fitting to the tap within the cabinet to aid the filling of watering cans. The contractor to contact the Chairman if he needs help with fittings etc.

It was noted that the Land Maintenance Contract is subject to the RPIX.

Grass cutting at the Recreation Ground will still be needed even if Martlesham Youth Football Club enter into an agreement with the Football Association to manage the football pitch.

The Clerk to familiarise herself with the Charities Commission.

The Clerk to check with ESC if the improvements to the bike trails are eligible for funds from Outdoor Playing Space Fund. The request was first sent in August 2023.

CIL to be used to fund the proposed path from the access point with the Hastoe development into Jubilee Playspace.

Portal Woodlands Conservation Group request £100 general expenses (as in the past), £200 for 3 wheelbarrows and funds for a Nissan Hut to store tools and equipment. It was noted that MHHL had given permission for a Nissan Hut on Portal Woodlands on the condition that no concrete floor

was laid. The Chairman recommended that wheelbarrows with puncture-less tyres were purchased.

## 6.Sites

6.1 Jubilee Playspace - Hastoe development – Road names, water and electricity connections, play provision CR1

**DECISION R2023/11c:** To take up Hastoe's offer to install a water and electricity meter up to the boundary with the Jubilee Playspace which the PC could extend if necessary. **Agreed.**

**DECISION R2023/11d:** To suggest to Hastoe that they lay a 2m wide path similar to Amenity Path 3 on Martlesham Common LNR, on the Jubilee Playspace from the entrance to the development to compensate for the footfall from the new homes. The path to be made up of 6" of type 1, covered with bitmac with a surface dressing of buff coloured shingle max. 6mm in size with a timber edging. The entrance onto the Jubilee Playspace from the new development to include a maintenance gate for the PC's land maintenance contractor to use. The pedestrian access to be a gap in the fencing with a chicane arrangement to allow pedestrians, buggies and wheelchairs to pass through and prevent motorbikes. **Agreed.**

The Committee recommend that the play equipment for the Hastoe site be metal and not wooden and would welcome more items if space is available. More discussion was needed on the maintenance implications if the PC were to take on the responsibility for the play area. A large area around the wheelchair carousel is needed to ensure easy access by wheelchair users. **Agreed.**

The Committee favoured the first set of road name suggestions: Bluebell, Bracken, Bramble, Hawthorn and Burdock and suggest that Hawthorn could be used to name the main road with the others naming the roads branching off it. The other set of names was rejected because of existing facilities which have the same or similar names in the local area. **Agreed.**

6.2 Recreation Ground & Kronjis Piece – repairs to entrance track CR2

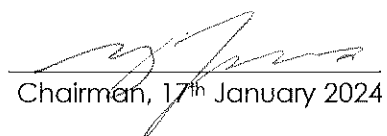
**DECISION R2023/11e:** To agree the following quote for the repairs to the entrance track at the Recreation Ground:

- |   |                          |
|---|--------------------------|
| • Supply and lay 7tonne of type 1 granite, to fill potholes at the recreation ground from entrance to green barrier | £750.00+VAT              |
| • To relay footpath to play area with type 1 granite  | £165.00+VAT              |
|   | Total <b>£915.00+VAT</b> |

**Agreed.**

**DECISION R2023/11f:** The cost of the repairs to the entrance track to the Recreation Ground to be taken from CIL reserves. **Agreed.**

The meeting ended at 9.20pm.

  
Chairman, 17<sup>th</sup> January 2024